



BLENDON TOWNSHIP

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www.BlendonTownship-mi.gov

**COMMUNITY CENTER
RENTAL AGREEMENT**

RENTAL AGREEMENT, made this ____ day of _____ 20____, by Blendon Township, a municipal corporation, hereinafter designated "Township" and with _____, hereinafter designated "Lessee.

It is hereby agreed by and between the parties as follows:

1. The Township hereby leases unto the lessee, the Borculo Community Center including the kitchen, located at 6500 96th Avenue Zeeland and hereinafter designated "Center"., for the ____ day(s) of _____, 20__, from _____ to _____ Estimated number of people attending event are _____. (Room capacity is estimated to be 165.)
2. The premises may be used for _____ and no other purpose, without the written consent of the Township.
3. The lessee shall pay the deposit at the time that the lease agreement is executed and payment of the rental fee is due when the key is picked up.

Type of Use

| | Deposit | | Rent | |
|---------------------------------|----------|----------|----------|----------|
| | Resident | Non Res | Resident | Non Res |
| Family Activity | \$150.00 | \$200.00 | \$100.00 | \$150.00 |
| Weddings, Corp Parties, Etc. | \$400.00 | \$450.00 | \$350.00 | \$400.00 |
| Auctions and Commercial Events | \$500.00 | | \$400.00 | |
| Setup Fee *Excluding Holidays | n/a | | \$ 50.00 | |
| Early Access Fee (If Available) | n/a | | \$ 50.00 | |

4. This contract may not be reassigned, transferred or sublet without the prior written consent of the Township.
5. **Smoking** and any type of Red Drink are **prohibited in and around the Center.**
6. Alcohol is prohibited to the extent that a license from the Liquor Control Commission would be required. *(No alcohol sales allowed or free alcohol where an admission is charged etc).*
7. No animals or birds are allowed in the Center except for those needed to assist people in need.

8. The Township staff will inspect the Center for damages upon conclusion of the event for which the lessee has leased the premises. If there is no damage the deposit will be returned in full. If there is damage the deposit or part of the deposit will be used to repair the damage and restore the Center to the condition prior to the rental agreement. If the deposit is not sufficient to repair the damage and restore the Center to its prior condition, the lessee will be invoiced for the cost of damages and restoration that exceed the amount of the damage deposit.
9. The key to the Center is to be left on the kitchen counter, the lights turned off, and all the doors are to be locked when the event for which the lessee has leased the Center has been concluded. The lessee shall be liable and responsible for all maintenance and clean-up necessary to restore the Center to an equal or better condition than prior to the activity. All items belonging to the township and used by the lessee must be cleaned after usage. Table covers and decorations must be removed and all trash placed in the dumpster. **All red color drinks are prohibited because of potential damage to the carpet on the occasion of a spillage.**
10. The lessee agrees to conduct activities upon the premises so as not to endanger any person lawfully thereon and to indemnify and hold harmless the township against any and all claims for injury to persons or property arising out of the activities contracted by the lessee, its agents, members, guests or invitee.
11. Lessee agrees to acquire any and all permits and licenses that may be required by any governmental authority and to pay any taxes; including amusement tax; incidental to the use of the premises under this lease. The Township does not take responsibility for any of your property or the property of your guests nor does it provide insurance for any of your property or that of your guests.
12. The Township reserves the right to terminate or rescind the contract in its entirety or in part of the contract immediately upon the breach of any of the terms of this agreement by the lessee.
13. Lessee may cancel this agreement and receive a complete refund of the deposit by notifying the Township at least (60) days in advance of the lease date. Lessee will receive one half of the deposit paid if cancellation is made less than 60 days prior to the event but more than 30 days prior to the event. No refund of the deposit will be made to the lessee in the event that cancellation occurs less than 30 days in advance of lease date. Lessee's deposit will be returned if the Township cancels the agreement.

14. It is agreed that: The lessee shall not injure or mar, nor in any manner deface the premises, that the lessee will not make any alterations to the building. That the lessee shall pay for or otherwise make good, or repair all, damage to the building and property of the township caused by the lessee, its agents, employees, guests or invitee during the term of this contract.

15. **I HAVE READ, UNDERSTAND AND AGREE TO ABIDE BY ALL OF THE TERMS OF THIS AGREEMENT:**

RENTAL AND DEPOSIT FEES ARE SUBJECT TO CHANGE IF THE LEASE AGREEMENT HAS BEEN INITIATED MORE THAN SIX (6) MONTHS PRIOR TO THE SCHEDULED EVENT DATE. ALL OTHER TERMS OF THIS CONTRACT MAY BE SUBJECT TO CHANGE BY NOTICE TO THE LESSEE PRIOR TO NINETY DAYS BEFORE THE DATE OF THE EVENT.

LESSOR: BLENDON TOWNSHIP

LESSEE: _____

Township Representative Signature

Signature

Print Name Here

ADDRESS: _____

PHONE: _____

Date Deposit Received: _____ *Amount \$* _____ *Ck #* _____

Date Reserved on Calendar: _____

Date Rental Fee Received: _____ *Amount \$* _____ *Ck #* _____

Facility Inspected By: _____ *Condition:* _____

Date Deposit Returned: _____ *Amount \$* _____ *Ck #* _____