



### POLICY STATEMENT

It is the policy of Blendon Township to assist the residents with the improvement of gravel roads within the Townships boundaries. The Township has established a Road Fund to receive revenue and distribute funds to finance the cost of the construction and paving of our roads.

The Township Board will pay to improve roads based on either of the following methods:

- a. By creating a **Special Assessment District**, the Township will pay **2/3** of the cost and the landowners of the particular parcels will pay **1/3** of the cost.
- b. The Township also reserves the right to pave roads as **Capital Improvement Projects**. For these projects the Township may pay the complete cost of the project or any lesser percentage of the complete costs.

This policy will only apply when the balance in the Road Fund is such that it is feasible to do so. The Township also reserves the right to deny any and all petitions submitted to the Township for consideration.

### PROCEDURE

Petitions for **Special Assessment Districts** will be considered for acceptance and processed on a first come first served basis. The procedure for establishing a special assessment district, as it relates to this policy, is authorized by PA 188 of 1954 (MCL 41.721 through 41.738). The requirements of PA 188 are summarized below.

- a. A petition form is obtained from the Township Office and circulated to the landowners on a particular road.
- b. The petition needs to be signed by the landowners owning 51% or more of the frontage on the portion of road to be proposed for pavement.
- c. The signed petition needs to be received by the Township Supervisor **between September 1 and October 31**.
- d. Upon receipt of the petition the Township will do the following;
  1. Validate the petition to insure that the legal signatures on the petition are landowners of at least 51% of the frontage.
  2. In the event that several petitions are received by the Board, the Board reserves the right to choose which road to improve first, generally based on the percentage of frontage whose landowners have signed the petition.

3. Seek approval of the Road Commission, and receive from them preliminary plans and a cost estimate.
4. The Township Board will decide if it wishes to proceed with the Special Assessment District.
5. If the Township Board decides to proceed, it will adopt a resolution tentatively declaring its intention to set up the District, designating the boundaries of the District, and tentatively approving the project and the cost estimate.
6. The Township will proceed with the Public Hearings as outlined in the statutes.
7. The Township Board will adopt a resolution with all of the required elements to go forward with the project.
8. A second Public Hearing will be scheduled as outlined in the statutes.
9. The assessment roll will be determined, the installment payment will be determined, the tax assessments will be stabled and determination made as to the proper disposition of delinquent assessments.

The above list may not be inclusive of all requirements of PA 188 but is untended to be a guide only.

**Capital Improvement Paving Projects** will be determined by the Board on the following criteria. If there is money available in the Road Fund, and there are no requests under the special assessment part of this policy to use that money, the Board may choose to use the money for a Capital Improvement Paving Project.

The priority for Capital Improvement Projects would be road paving that the Board determines would be the best use of the road millage.

In the process of determining these projects, the Board will allow citizen input on the proposed projects before proceeding.

**CERTIFICATION:** This policy of the Township adopted **July 16, 2015** supersedes all previously adopted policies regarding road improvement projects in Blendon Township.

Adopted by the Township Board:

Township Supervisor \_\_\_\_\_

Township Clerk \_\_\_\_\_