

Blendon Township
Emergency Services Board Meeting Minutes
July 25, 2019

1. **The meeting was called to order** at 9:00 am by Chairman Glenn Overweg.

2. **Roll Call: PRESENT:** Glenn Overweg, Chairman
Dave Postma
Stan Taylor
Paul Blauwkamp
Greg Golembiewski, Board Liaison

3. **Also Attending:**

a. Kurt Gernaat, Fire Chief

4. **Motion to approve the agenda** was made by Paul Blauwkamp, support by Dave Postma.
Motion Carried

5. **Motion to approve the Emergency Services Board Meeting Minutes, dated April 25, 2019,** was made by Greg Golembiewski, support by Stan Taylor, with the following changes:

o Number (12a), bullet point (2), and sub-point (2) to read:

- Currently, Fire Chief Gernaat is planning on applying for the position of Township Manger. However, the Township Board will also be accepting outside applications and conducting interviews for the position.
 - If Chief Gernaat were to be offered the position the ESB would need to start planning for a new fire chief.

Motion Carried

6. **Fire Department Budget YTD – Treasurer**

a. Treasurer Golembiewski provided the Board with the following items:

- o Fund Cash Balance Report, included in packet
- o Invested Fund Balance Report, included in packet

b. FDIC insurance:

- o Currently, FDIC insurance covers \$250,000 per depositor
- o We currently have funds in Grand River Bank and Wells Fargo.
- o Stan Taylor encouraged looking into diversifying our funds between multiple institutions to stay under the \$250,000 federal insurance maximum.

7. **Fire Chief's Report**

a. Fire Chief, Kurt Gernaat, gave a verbal report on the following items:

o **Pump Testing:**

- Station 2 is complete
- Station 1 starting

o **Fire Chief – Township Manager Job Status:**

- Township Board is taking their time to make sure the job description is correct.
- Township Attorney, Jim Scales, has been providing guidance in the creation of the position.
- The Township Manager job will be posted to the public, applications accepted and interviews will be conducted.

- Paul Blauwkamp strongly encouraged a timeline be put in place so the process is run efficiently.
- **Image Trend:**
 - Completely up and running
 - Parts of the program are very user friendly
 - State requirements and classifications are very difficult and time consuming.
- **800 MHz:**
 - Will be completely live by October 1 at the latest
 - Georgetown in the process of updating right now.
- **Fire Department Officer Meeting:**
 - To be held July 25, 2019
 - There have been some changes in official ranking:
 - A lieutenant has been demoted back down to an officer
 - Trevor Overweg will be serving at Station 1 as an interim.
- **Extrication Tools:**
 - Had two companies give demonstrations:
 - Genesis and Hurst
 - Battery operated tools
 - Waiting on quotes from both companies.

8. Fire Run Report

- a. Chief Gernaat provided two separate reports:
 - Incident report showing the break down of the monthly runs
 - Incident report totals for the last month

9. Opportunity for Public Comment:

- a. Deputy Fire Chief, Tom Haveman:
 - Encouraged the board to hold their meetings at night which would provide the opportunity for more fire department officer staff to attend.

10. Old Business:

- a. Revenue Discrepancy Clarification from End of Fiscal Year:
 - The last disbursement from the 2018 winter taxes was not made into the Fire Operating account until April 2019, therefore showing that revenue for the 2019 fiscal year.
 - The auditor will be making a recommendation on how to handle this or how to change.

11. New Business:

- a. None

12. Round Table Discussion:

- a. Accidents on 56th & Bauer Road:
 - Ottawa County will be conducting a traffic study to potentially see about making this a 4-way stop.

13. Correspondence:

- a. None

14. Next Scheduled Meeting:

- a. August 29, 2019 @ 9:00 am.

15. Motion to adjourn at 10:25 am was made by *Greg Golembiewski*, support by *Stan Taylor*.

Motion Carried

Recorded by Tina Vander Schuur
Submitted by Glenn Overweg, Chairman

DRAFT