

Blendon Township
Board Meeting Minutes
July 15, 2019

1. **The meeting was called to order** at 7:00 pm by Township Supervisor, Bill Vanden Berg.
2. **Invocation** was given by Clerk, Robin Overway.
3. **The Pledge of Allegiance** was recited by attendees.
4. **Roll Call:** PRESENT: Bill Vanden Berg, Supervisor
Robin Overway, Clerk
Greg Golembiewski, Treasurer
Phil DeLange, Trustee
ABSENT: Jim Vander Veen, Trustee
ATTENDING: Kurt Gernaat, Fire Chief
5. **Motion to approve the agenda** was made by Greg Golembiewski, support by Phil DeLange.
Motion Carried
6. **Motion to approve the June 17, 2019 meeting minutes** was made by Greg Golembiewski, support by Phil DeLange with the following changes:
 - Item 6, second motion
 - Change the word 'the' to 'that' in order to correctly read "...May 20 minutes stating **that** Ms. Schafer..."Motion Carried
- Motion to approve May 20, 2019 minutes** was made by Phil DeLange, support by Greg Golembiewski.
Motion Carried
7. **Motion to approve the invoices** dated June 18, 2019 through July 15, 2019, with the additions that were added to the packet, was made by Phil DeLange, support by Greg Golembiewski.
Motion Carried
8. **Treasurer's Report submitted by Greg Golembiewski**
 - As submitted.
 - Summer Property taxes have been sent out
 - Tax Deferment applications are available in the office
 - PRE-Forms to be reviewed July 16 at BOR meeting
 - Dust control – two applications remain
 - Complimented Buildings and Grounds group for their workmanship, hard work and taking ownership of the cemetery.

9. Clerk's Report submitted by Robin Overway.

- As submitted.
- Highlighted the items on the submitted report.

10. Supervisor's Report submitted by Bill Vanden Berg.

- No Report Submitted - Verbal
- Received correspondence (in packet) stating that the direction of the stop-sign on the corner of 88th – Tyler will be changed.
- Asked the Board's opinion on participating in Beaverdam Community Night on August 8, 2019.
 - Set up booth to promote township
 - Trustee DeLange, Clerk Overway, and Treasurer Golembiewski all felt that based on the short notice, personal schedules, what the township would promote, and no clear desired outcome that they would not personally participate.
 - Supervisor Vanden Berg felt that it would be a good way to promote the township and stated that he would like to participate and would plan, set up, and man the booth himself.
- Asked the Board about the current road policy in relationship to how the cost of paving a public road is split when a private road comes off from it.
 - Not a board or township decision
 - Residents on the public road work out how the cost will be split:
 - By parcel
 - By feet of frontage
 - Combination of both
- Discussion on changing the following intersections from 2-way stops to 4-way stops due to high accident volume:
 - 56th Ave and Bauer Road
 - 56th Ave and Tyler Street
 - Supervisor Vanden Berg will order the traffic study to start the process.

11. Opportunity for Public Comment that is not listed on the Agenda:

- Jerry Hammond, of 6061 Port Sheldon St, addressed the Board on the following items:
 - Changes and improvements to primary roads.
 - Township Manager Position:
 - Who originated, when did discussion begin, what is the township hoping to gain, will it be brought to the voters?
 - ✓ Trustee DeLange stated that the Township Manager position will not be voted on by the public, it will be decided by the Township Board.

12. Monthly Reports:

a. Fire Department Activity Report:

- As Submitted

b. Police Activity Report:

- None Submitted

- c. **Assessor Report:**
 - None Submitted
- d. **Cemetery Sexton Report:**
 - None Submitted
- e. **Building Permit Report:**
 - As Submitted
- f. **Building and Grounds Report:**
 - As Submitted
- g. **Zoning Administration Report:**
 - None Submitted
- h. **Planning Commission Minutes:**
 - As Submitted
- i. **ZBA Minutes:**
 - None submitted

13. Ongoing Business:

- a. Township Manager Position
 - Clerk, Robin Overway had a discussion with Township Attorney, Jim Scales concerning the position.
 - Mr. Scales directed Clerk Overway to the MTA website, specifically to the “Recruitment Guidelines for Selecting a Local Government Administrator”
 - Supporting documentation was handed out to the Board
 - Mr. Scales offered to attend a Township Board Meeting answer any questions that the Board may have.
 - Trustee DeLange, stated that each Board member needs to individually work on the Township Manager Job Description, using all of the information that has provided and a ‘working meeting’ should be set up for early September for the Board to collaborate with each other and work toward finalizing the job description.
 - Agreement by the Board
 - Supervisor Vanden Berg will initiate correspondence between the Board to set the date and time of the meeting, keeping in mind the need to publish a public notice.

14. New Business:

- a. **Rezone Ordinance 2019-07.1:**
 - Owner-applicant, Jim Brookhouse was unable to attend
 - Fire Chief Gernaat gave a brief explanation of the request.
 - ***Motion to approve Ordinance 2019-07.1 to rezone parcel #70-13-01-200-016 from AG to R1 was made by Bill Vanden Berg, support by Phil DeLange.***

Roll Call:

Yea: DeLange, Overway, Golembiewski, Vanden Berg,
Nay: None
Absent: Vander Veen

Motion Carried

b. **Street Light at 64th Avenue and Tyler Street:**

- Supervisor Vanden Berg stated that the new light would cost \$100.00 to install and then would just be the monthly usage fee.
- Discussion was had by the Board on whether the monthly cost of the light should be a special assessment to the surrounding residents or should be paid for by the township; 'at large'
- **Motion to approve the installation of the new 'at large' street light at the intersection of 64th Ave and Tyler St** was made by Phil DeLange, support by Greg Golembiewski.

Motion Carried

- Supervisor Vanden Berg will contact Consumer's Energy to have the new light installed.

c. **Tyler Street Restriping:**

- Supervisor Vanden Berg stated that he did not know when the restriping was going to be finished, he has not received a return call.
- The Board stated that the restriping has been complete for over a week already.

15. Information / Correspondence:

- a. Email – Fred Keena – Tyler Street and 88th Avenue stop-sign
- b. Letter from Tim and Cindy Baker

16. Public Comments on Items on the Agenda:

- Pam Hammond, of 6061 Port Sheldon St, addressed the board on the following items:
 - Questioned the missing information on the incorrectly printed Township Highlights newsletter.
 - Treasurer Golembiewski stated that the printer inadvertently changed the format of the submitted newsletter therefore causing the last two lines to be cut off.
 - ✓ The missing information was read.

17. Upcoming Events:

- a. Planning Commission Meeting: August 6, 2019
- b. Township Board Meeting: August 19, 2019

18. Adjournment:

- a. With no other business to be brought before the Board, the meeting was adjourned at 7:52 pm.

Recorded by Tina Vander Schuur
Submitted by Robin Overway, Township Clerk