

Blendon Township
Board Meeting Minutes
March 15, 2021

1. **The meeting was called to order** at 7:00 pm by Supervisor, Kevin Peters
2. **Invocation** was given by Clerk, Robin Overway
3. **The Pledge of Allegiance** was recited by attendees.
4. **Roll Call: PRESENT:** Kevin Peters, Supervisor
Robin Overway, Clerk
Greg Golembiewski, Treasurer
Jeff Meyer, Trustee
Don Vander Kuyl, Trustee

ATTENDING: Kurt Gernaat, Fire Chief

5. ***Motion to approve the agenda*** was made by Don Vander Kuyl, support by Jeff Meyer
Motion Carried 5-0
6. ***Motion to approve the February 15, 2021 meeting minutes with the following changes***
was made by Jeff Meyer, support by Don Vander Kuyl
 - o 14b: Sentence; Decision was made to not pursue the purchase of a digital sign at this time, will be removed.
Motion Carried 5-0
7. ***Motion to approve the invoices*** dated February 16, 2021 through March 15, 2021, was made by Don Vander Kuyl, Support by Robin Overway
Motion Carried 5-0
8. **Public Comment for items on the agenda:**
 - o None
9. **Treasurer's Report:**
 - o As Submitted
10. **Clerk's Report:**
 - o As Submitted
11. **Supervisor's Report:**
 - o As Submitted
12. **Monthly Reports:**
 - a. Fire Department Activity Report
o As Submitted

- b. Police Activity Report
 - None Submitted
- c. Assessor Report
 - None Submitted
- d. Cemetery Sexton Report
 - None Submitted
- e. Building Permit Report
 - As Submitted
- f. Building and Grounds Report
 - None Submitted
- g. Preliminary Planning Commission Minutes
 - As Submitted
- h. ZBA Minutes
 - None Submitted
- i. Emergency Service Minutes
 - None Submitted

13. New Business:

a. Joe Bush – Ottawa County Drain Commission

- Joe Bush, Water Resource Commissioner, introduced himself to the Board
- Commissioner presented a resolution for the maintenance and repair of the Huizenga-Dunshee Drain
 - Resolution will be discussed at the April Board Meeting

b. 2021-2022 Budget Hearing:

- Supervisor Peters opened the public hearing at 7:30 pm
 - Trisha Henderson, 6766 64th Ave, questioned line items 172, 200, 270, and the increase on line item 265
- Supervisor Peters closed the public hearing at 7:40 pm

○ Approval of Budget Resolutions:

- ***Motion to approve Resolution 2021-03.01: General Appropriation Act with the following changes was made by Greg Golembiewski, support by Jeff Meyer.***

➤ ***Subtract \$40,000 from line item 265 due to duplicate item***

Roll Call: Yay: Robin Overway, Greg Golembiewski, Kevin Peters
Jeff Meyer, Don Vander Kuyl

Nay:

Motion Carried 5-0

- ***Motion to approve Resolution 2021-03.02: Inspections Fund Budget was made by Greg Golembiewski, support by Robin Overway.***

Roll Call: Yay: Robin Overway, Greg Golembiewski, Kevin Peters
Jeff Meyer, Don Vander Kuyl

Nay:

Motion Carried 5-0

- ***Motion to approve Resolution 2021-03.03: Fire Operations Fund Budget was made by Greg Golembiewski, support by Kevin Peters.***

Roll Call: Yay: Robin Overway, Greg Golembiewski, Kevin Peters
Jeff Meyer, Don Vander Kuyl

Nay:

Motion Carried 5-0

- ***Motion to approve Resolution 2021-03.04: Fire Capital Improvements Fund Budget*** was made by Greg Golembiewski, support by Don Vander Kuyl.

Roll Call: Yay: Robin Overway, Greg Golembiewski, Kevin Peters
Jeff Meyer, Don Vander Kuyl

Nay:

Motion Carried 5-0

- ***Motion to approve Resolution 2021-03.05: Road Fund Budget*** was made by Greg Golembiewski, support by Robin Overway.

Roll Call: Yay: Robin Overway, Greg Golembiewski, Kevin Peters
Jeff Meyer, Don Vander Kuyl

Nay:

Motion Carried 5-0

- ***Motion to approve Resolution 2021-03.06: Library Fund Budget*** was made by Greg Golembiewski, support by Don Vander Kuyl.

Roll Call: Yay: Robin Overway, Greg Golembiewski, Kevin Peters
Jeff Meyer, Don Vander Kuyl

Nay:

Motion Carried 5-0

- ***Motion to approve Resolution 2021-03.07: Transfer of Funds*** was made by Greg Golembiewski, support by Robin Overway

Roll Call: Yay: Robin Overway, Greg Golembiewski, Kevin Peters
Jeff Meyer, Don Vander Kuyl

Nay:

Motion Carried 5-0

- ***Motion to approve Resolution 2021-03.08: Line Item Reconciliation to Amend the 2020-2021 Budget*** was made by Don Vander Kuyl, support by Robin Overway

Roll Call: Yay: Robin Overway, Greg Golembiewski, Kevin Peters
Jeff Meyer, Don Vander Kuyl

Nay:

Motion Carried 5-0

- ***Motion to approve Resolution 2021-03.09: 2021-2022 Board Meeting Schedule*** was made by Jeff Meyer, support by Don Vander Kuyl

Roll Call: Yay: Robin Overway, Greg Golembiewski, Kevin Peters
Jeff Meyer, Don Vander Kuyl

Nay:

Motion Carried 5-0

c. **Appointments for the ZBA:**

- Two ZBA Members terms will expire on March 31, 2021
 - Bob Groot
 - Chuck Koning
- Bob Groot has decided not to renew his term
- Chuck Koning agreed to renew his term for another 3-year term

- Supervisor Peters recommended that Joel Hoving, who is already an alternate on the board, become a permanent member and Chuck Koning be appointed as Alternate
- ***Motion to approve the appointments of Joel Hoving as a permanent member and Chuck Koning as alternate to the ZBA for terms beginning April 1, 2021 through March 30, 2024 was made by Greg Golembiewski, and support by Don Vander Kuyl***

Roll Call: Yay: Robin Overway, Greg Golembiewski, Kevin Peters
Jeff Meyer, Don Vander Kuyl

Nay:

Motion Carried 5-0

d. Township Staff Duties and Responsibilities:

- Board had a discussion on staffing duties
- Trustee Don Vander Kuyl recommended hiring a management consultant to come in and assess the needs for the township going forward.
- Supervisor Kevin Peters will contact MTA for more direction
- Further discussion will be held at the April meeting

14. Old Business:

a. Kurt Gernaat's Responsibilities and Evaluation

- Supervisor Kevin Peters and Treasurer Greg Golembiewski will meet with Gernaat to review his evaluation before the April meeting
- Trustee Jeff Meyer asked if there were tasks that could be taken off of Gernaat's plate. What are those tasks and who could possibly do them?
 - Supervisor Kevin Peters listed some of the tasks
 - Ordering Supplies
 - Changing flags
 - Writing reports
 - Etc.
 - Board agreed to have admin staff work on some of those tasks
- Items to be readdressed at the April meeting

b. Roofing Estimates

- Project Manager, Kurt Gernaat, highlighted additional information for Bruce Kleinjans Roofing
 - Only lower roof
 - 60 mil versico rubber product
 - 15-year manufactured warranty
 - Price includes walkway
 - Metal edge faschia replacement
- ***Motion to approve Bruce Kleinjans Roofing bid for the Blendon Fire Station was made by Greg Golembiewski, Support by Don Vander Kuyl***

Roll Call: Yay: Robin Overway, Greg Golembiewski, Kevin Peters
Jeff Meyer, Don Vander Kuyl

Nay:

15. Public Comments on items not on the agenda:

- None

16. Correspondence for Informational Purposes:

- a. Planning Commission 2021-2022 Meeting dates

17. Upcoming Events:

- a. Planning Commission Meeting – **April 13, 2021 (changed due to spring break)**
- b. Township Board Meeting – **April 19, 2021**

18. Adjournment:

- a. With no other business to be brought before the Board, a motion to adjourn at 8:16 pm was made by Greg Golembiewski, support by Don Vander Kuyl.

Motion Carried 5-0

Recorded by Dyanna Solis
Submitted by Robin Overway, Township Clerk