

Blendon Township Board Meeting
March 21, 2022
7:00 pm

1. **The meeting was called to order at 7:00 pm** by supervisor Kevin Peters.
2. **Invocation** was given by Trustee, Don Vander Kuyl.
3. **Pledge of Allegiance** was recited by all in attendance.

4. **Roll Call:**

PRESENT: Kevin Peters
Robin Overway
Greg Golembiewski
Don Vander Kuyl
ABSENT: Jeff Meyer (absent with notice)

Also Attending:

Kurt Gernaat, Fire Chief

5. **Approval of the Agenda:**

Motion to approve the agenda with the following additions was made by Don Vander Kuyl, support by Robin Overway:

New business (c): Hop Drain – Joe Bush

Motion Carried 4-0

6. **Approval of the Minutes dated February 21, 2022:**

Motion to approve the minutes from the February 21, 2022, Board Meeting was made by Don Vander Kuyl, support by Robin Overway.

Motion Carried 4-0

7. **Approval of Invoices dated February 22, 2022, to March 21, 2022:**

Motion to approve the invoices dated February 22, 2022, to March 21, 2022, was made by Don Vander Kuyl, support by Robin Overway.

Motion Carried 4-0

8. **Public Comment:**

- a. None

9. **Treasurer's Report:**

- a. As submitted
 - Deputy Treasurer gave an update on the decision that was made for the changes in the township's financial institution.

10. **Clerks Report:**

- a. As submitted

11. **Supervisors Report:**

- a. Verbal

12. **Monthly Reports:**

a. **Fire Department:**

- None

b. **Ottawa County Sheriff:**

- As Submitted

c. **Building Permit Report:**

- As Submitted

d. **Building and Grounds Report:**

- None

e. **Preliminary Planning Commission Meeting Minutes:**

- As Submitted

13. **New Business:**

a. **Ordinance 2022-03.01:**

- A&S Holding – Haveman
- Blair Street west of 64th Ave
- Rezone request AG-R1
- ***Motion to approve the rezone of parcel 70-13-22-200-016 from AG-Agricultural to R1-Low Density Residential was made by Don Vander Kuyl, support by Kevin Peters.***

Roll Call: Yay: Peters, Overway, Golembiewski, Vander Kul
Nay:

Absent: Meyer

Motion Carried 4-0

b. **Ordinance 2022-03.02:**

- Raymond Ammeraal
- Barry Street west of 88th Ave
- Rezone request AG-R1
- ***Motion to approve the rezone of parcel 70-13-31-200-004 from AG-Agricultural to R1-Low Density Residential was made by Kevin Peters, support by Don Vander Kuyl***

Roll Call: Yay: Peters, Overway, Golembiewski, Vander Kul
Nay:

Absent: Meyer

Motion Carried 4-0

c. **Hop Drain – Joe Bush:**

- Ottawa County Drain Commissioner, Joe Bush, presented information concerning the upcoming maintenance of the Hop Drain.
- The project was a petition project
- Bids were opened last week.
- Total Cost: \$260,000
- 87 parcels are on the Hop Drain
 - Mostly farmland
 - Large parcels
 - One owner for multiple parcels

- Commissioner Bush stated that the cost of the project in a district with so few parcels would be a significant increase in the property tax to the landowners.
 - The township typically pays 25% of the cost of the maintenance of the drains.
 - Commissioner Bush recommended that the Board discuss the possibility of the township paying for 50% of the cost considering there are so few parcels located on the Hop Drain.
- Drain Assessment:
 - Begins on Winter 2023 taxes
 - 5-year amortization
 - 1.5% interest rate
- Peters:
 - Would like to use ARPA funds is allowed.
- Overway:
 - Will check on the stipulations on the expenditures of the ARPA funds.
- Golembiewski:
 - Expressed concern that we would be setting the precedent of the township paying 50% going forward.
- ***Motion to approve Blendon Township paying 50% of the cost of the Hop Drain maintenance, with the preference of using ARPA funds, if allowed, to cover the cost of the expense was made by Kevin Peters, support by Don Vander Kuyl.***

Motion Carried 4-0

d. **2022-2023 Budget Hearing:**

- Supervisor Peters opened the public hearing at 7:30 pm.
 - No comments by the public.
- Supervisor Peters closed the public hearing at 7:31 pm
- Kurt Gernaat and Tina Vander Schuur walked through the changes/updates that were made to the budget as a result of the discussion from the February meeting.
 - The Board felt that the township is in a position to look at the possibility of full-time employees having the option of health-life insurance.
 - Full-time = 32+ hours a week.
 - With no information at this time on the potential cost of insurance, \$30,000 was budgeted for the 2022-23 fiscal year.
 - Supervisor Peters will work on getting rate proposals for Board review and discussion.
- ***Motion to approve Resolution 2022-03.01 General Appropriation Act was made by Greg Golembiewski, support by Don Vander Kuyl.***

Roll Call: Yay: Peters, Overway, Golembiewski, Vander Kuyl
 Nay:
 Absent: Meyer

Motion Carried 4-0

- **Motion to approve Resolution 2022-03.02 Inspections Fund Budget** was made by Don Vander Kuyl, support by Robin Overway.
Roll Call: Yay: Peters, Overway, Golembiewski, Vander Kuyl
Nay:
Absent: Meyer
Motion Carried 4-0
- **Motion to approve Resolution 2022-03.03 Fire Operations Fund Budget** was made by Greg Golembiewski, support by Don Vander Kuyl.
Roll Call: Yay: Peters, Overway, Golembiewski, Vander Kuyl
Nay:
Absent: Meyer
Motion Carried 4-0
- **Motion to approve Resolution 2022-03.04 Road Fund Budget** was made by Greg Golembiewski, support by Robin Overway
Roll Call: Yay: Peters, Overway, Golembiewski, Vander Kuyl
Nay:
Absent: Meyer
Motion Carried 4-0
- **Motion to approve Resolution 2022-03.05 Library Fund Budget** was made by Kevin Peters, support by Don Vander Kuyl.
Roll Call: Yay: Peters, Overway, Golembiewski, Vander Kuyl
Nay:
Absent: Meyer
Motion Carried 4-0
- **Motion to approve Resolution 2022-03.06 Transfer of Funds** was made by Greg Golembiewski, support by Don Vander Kuyl.
Roll Call: Yay: Peters, Overway, Golembiewski, Vander Kuyl
Nay:
Absent: Meyer
Motion Carried 4-0
- **Motion to approve Resolution 2022-03.07 Line-Item Reconciliation to Amend the 2021-2022 Fiscal Year Budget** was made by Don Vander Kuyl, support by Greg Golembiewski.
Roll Call: Yay: Peters, Overway, Golembiewski, Vander Kuyl
Nay:
Absent: Meyer
Motion Carried 4-0

- **Motion to approve Resolution 2022-03.08 Township Board 2022-2023 Fiscal Year Meeting Schedule** was made by Kevin Peters, support by Don Vander Kuyl.

Roll Call: Yay: Peters, Overway, Golembiewski, Vander Kuyl
 Nay:
 Absent: Meyer

Motion Carried 4-0

e. **Planning Commission 2022-2023 Meeting Schedule:**

- **Motion to approve the 2022-2023 meeting schedule for the Planning Commission with the ability to make changes as needed** was made by Don Vander Kuyl, support by Greg Golembiewski.

Motion Carried 4-0

f. **Fox Meadow Streetlight Resolution:**

- Special Assessment Lighting District
- No cost incurred by the township
 - Developer to pay all installation and any incurred costs
- **Motion to approve the signing of the required resolution, provided by Consumers Energy, to change our existing lighting contract by adding an additional lighting district** was made by Greg Golembiewski, support by Don Vander Kuyl.

Motion Carried 4-0

g. **Signers on Bank Accounts:**

- Grand River Bank is requesting a copy of the meeting minutes showing a motion stating who are the allowed signers on the bank accounts.
- **Motion to approve Greg Golembiewski, Tina Vander Schuur, Robin Overway, and Jennifer Mokma as the signers on all accounts at Grand River Bank** was made by Don Vander Kuyl, support by Robin Overway.

Motion Carried 4-0

h. **West Michigan Office Interiors Proposal:**

- Kurt Gernaat highlighted the submitted proposal for an update to the workspace at the Blendon Township Offices.
- The layout was reviewed by the Board.
 - Suggestions and changes were made.
- Tina Vander Schuur to reach out to WMOI contact – Caleb Baur to discuss the potential changes and get an itemized cost breakdown of the proposed changes.
- **Motion to approve the proposal received from West Michigan Office Interiors, with the potential changes, with costs not to exceed \$26,000,** was made by Don Vander Kuyl, support by Greg Golembiewski.

Motion Carried 4-0

i. **Verizon Wireless Proposal:**

- Letter received from Domaine Realty LLC
 - Verizon Wireless would like to put a cell phone tower on the Blendon Township owned property located on Tyler Street.
 - No cost incurred by the township for the installation and maintenance of the cell tower.
 - Space to be rented on a 30-year lease.
- Supervisor Peters to negotiate the details with Domaine Realty LLC – Verizon Wireless and return to the Board with further details.

14. **Old and Ongoing Business:**

a. **Door Estimates:**

- Estimate included is the required requote
 - No increase took place
 - Fisher honored original quote

15. **Opportunity for Public Comment:**

- None

16. **Correspondence for Informational Purposes:**

- None

17. **Upcoming Meetings:**

- a. Planning Commission Meeting: **April 11, 2022 (Date change due to spring break)**
- b. Township Board Meeting: **April 18, 2022**

18. **Adjournment:**

- a. **With no further business to be brought before the board a motion to adjourn at 8:45 pm** was made by Robin Overway, support by Don Vander Kuyl

Motion Carried 4-0

Recorded by Tina Vander Schuur
Submitted by Robin Overway