

Planning Commission Meeting Minutes

February 6, 2023 @ 7:00 pm

1. **Call to Order:** Chairman, Jason Vander Kodde
2. **Invocation:** Jeff Meyer
3. **Roll Call:** *Present:* Jason Vander Kodde, Brian Tacoma, Lyn Peters, Shane Herrema, Brett Huizenga, Jeff Meyer (Board Liaison)
Absent: Terry Huberts (absent with notice)
4. **Also Attending:**
 - a. Andrew Moore – Township Planner
 - b. Kurt Gernaat – Fire Chief
 - c. Steve Kushion – Zoning Administrator
5. **Approval of Agenda**

Motion made by Lyn Peters, supported by Brett Huizenga to approve the agenda as presented

Motion Carried 6-0
6. **Commissioner Conflict of Interest** – Jeff Meyer asked to be recused from the Grasman re-zone request as he has a work relationship with Mr. Grasman
7. **Approval of minutes from the December 5, 2022, Planning Commission Meeting**

Motion by Brett Huizenga, supported by Brian Tacoma to approve the meeting minutes from the December 5, 2022, Planning commission meeting.

Motion Carried 6-0
8. **Opportunity for public comment and communication of business ON the Agenda** – No comments were heard
9. **New Business:**
 - a. Grasman Re-zone request
 - o Jeff Meyer recused himself from the room
 - o The applicant presented the re-zone request
 - o Andrew Moore gave a brief overview of his report
 - o Public Hearing was opened at 7:09
 - o Several people from the public commented and it was brought to the planning commission's attention that the parcel in question had already been re-zoned in March of 2022.
 - o Upon further research during the meeting, it was confirmed that the parcel in question had already been re-zoned, and the applicant withdrew his request.
 - o No further action was taken by the Planning Commission on this item.
10. **Old Business:**
 - a. David Bengston SPR request –
 - o Discussion was held about the fact that the applicant has cancelled their request and the item can be removed from the table permanently.
11. **Updates of Ongoing Business:**

- a. Township Board Meeting Minutes
 - o Jeff Meyer updated the commission on the meeting
- b. Zoning Board of Appeals
 - o Brett Huizenga gave a verbal update on the meeting
- c. Bonds – SLU
 - o No additions or updates
- d. Master Plan Updates
 - o Shane shared some updates from the water committee
 - o Andrew Moore gave a detailed report on the recommended Master plan updates

12. Opportunity for public comment and communication of business NOT ON the Agenda.

A couple people shared comments with the commissioners about the discussion that had been held tonight on the Master plan updates

13. Planning Commissioner Comments:

14. Correspondence for Informational Purposes Only:

- a. 88th Ave. SLU annual report
- b. Meeting Schedule
- c. Allendale Charter Township – adoption of master plan

15. Upcoming Events:

- a. Township Board Meeting: February 20, 2023
- b. Planning Commission Meeting: March 6, 2023

16. Adjournment – Motion by Lyn Peters, supported by Brett Huizenga to adjourn at 8:30.