

Board Meeting Minutes
Monday, August 21, 2023, 7:00 PM

1. **The meeting was called to order** at 7:00 pm by Township Supervisor, Don Vander Kuyl
2. **Invocation** was given by Robin Overway
3. **The Pledge of Allegiance** was recited by all in attendance.
4. **Roll Call:** PRESENT: Don Vander Kuyl, Supervisor
Robin Overway, Clerk
Steve O'Connell, Treasurer
Jeff Meyer, Trustee
Trisha Henderson, Trustee
ABSENT WITH NOTICE: None
ATTENDING: Kurt Gernaat, Fire Chief
Greg Golembiewski, Manager
5. ***Motion to approve the agenda*** was made by O'Connell supported by Overway to approve the agenda with the addition of Item 15 New Business A. 1 Paul Sachs presenting broadband presentation. Motion carried 5-0.
6. ***Motion to approve the Board Meeting Minutes***, dated July 17, 2023, was made by Meyer supported by O'Connell Motion carried 5-0.
7. ***Motion to approve the Invoices*** dated July 18, 2023, to August 14, 2023, was made by O'Connell support by Meyer Motion carried 5-0.
8. **Opportunity for Public Comment: None**
9. **Treasurer's Report submitted.**
10. **Clerk's Report** – Clerk Overway gave the Clerk's report.
11. **Supervisor's Report** – None
12. **Manager's Report** – Manager Golembiewski gave the Manager's report.
13. **Monthly Reports**
 - **Fire Department Activity Report-** no report
 - **Police Activity Report-** as submitted in the packet.
 - **Building Permit Report-**as submitted in the packet.
 - **Building and Grounds Report** – no report.
 - **Preliminary ZBA Minutes** – as submitted.
 - **Preliminary Planning Commission Minutes** – Jeff Meyer, Trustee gave an overview.

14. New Business

- a. **Ottawa County Election Contract** – Motion by O’Connell, supported by Henderson to approve a contract with Ottawa County for 9-day early voting for federal and state elections for supercenters. Motion carried 5-0
- A. **1 Paul Sachs Broadband Presentation** – Paul Sachs from Ottawa County with Doug Weber from Urban Wiring, came to talk about broadband advances in Blendon Township and Ottawa County.
- b. **Server Build** – Motion by O’Connell, supported by Meyer to approve the quote from Ottawa County to build and install a new server for the township offices, \$10,958.98. Motion carried 5-0
- c. **Build out for Generator** – Motion by O’Connell, supported by Henderson to contract with Darin Holman to build a cover for the generator at Blendon Township Fire Station/Community Center \$8,750. Motion carried 5-0
- d. **Door Security** – Motion by O’Connell, supported by Meyer, to approve a quote from Town and Country to add an electronic opener and lock on the security door in the front office for \$3,918. Motion carried 5-0
- e. **MERS Resolution 2023-08.01** – Motion by O’Connell, supported by Meyer to approve Resolution 2023-08.01 establishing authorized signatories.
Roll Call: Vander Kuyl-Yes, Meyer-Yes, Overway-Yes, Henderson-Yes, O’Connell-Yes Motion carried 5-0
- f. **MERS Resolution 2023-08.02** – Motion by O’Connell, supported by Henderson to adopt Resolution 2023-08.02 to adopt a defined contribution plan.
Roll Call: Vander Kuyl-Yes, Meyer-Yes, Overway-Yes, Henderson-Yes, O’Connell-Yes Motion carried 5-0
- g. **Resolution 2023-08.03** – Motion by Meyer, supported by O’Connell for Resolution 2023-08.03 to amend the 2023-2024 Budget.
Roll Call: Vander Kuyl-Yes, Meyer-Yes, Overway-Yes, Henderson-Yes, O’Connell-Yes Motion carried 5-0
- h. **Hazard Mitigation Plan** – Motion by O’Connell, supported by Overway to adopt Resolution 2023-08.04 for a Hazard Mitigation Plan.
Roll Call: Vander Kuyl-Yes, Meyer-Yes, Overway-Yes, Henderson-Yes, O’Connell-Yes Motion carried 5-0

- i. **Ordinance Z2023-08.01** – Motion by O’Connell, supported by Henderson approve the rezone ordinance for parcel 70-13-33-20-037 (Holstege).

Roll Call: Vander Kuyt-Yes, Meyer-Yes, Overway-Yes, Henderson-Yes,

O’Connell-Yes

Motion carried 5-0

15. Old Business: No old business.

16. Public Comments on Items Not on the Agenda: None

17. Information/Correspondence: Supervisor Vander Kuyt presented the Ottawa Conservation District Fall Native Plant Sale.

18. Upcoming Events:

a. Planning Commission – September 6, 2023

b. Township Board- September 11, 2023

19. Adjournment:

- o With no other business to be brought before the Board, a motion made by O’Connell, supported by Overway to adjourn the meeting at 8:34 pm

Motion carried.

Recorded by Jennifer Mokma, Deputy Clerk
Submitted by Robin Overway, Township Clerk