

BLENDON TOWNSHIP
Board Meeting Minutes
Monday November 20, 2023 @ 7:00 pm

1. **The Meeting was called to order** at 7:00 pm by Supervisor, Don Vander Kuyl.

2. **Invocation** was given by Steve O’Connell

3. **Pledge of Allegiance** was recited by all in attendance.

4. **Roll call.** PRESENT: Trisha Henderson, Trustee
Robin Overway, Clerk
Jeff Meyer, Trustee
Don Vander Kuyl, Supervisor
Steve O’Connell, Treasurer
ATTENDING: Kurt Gernaat, Fire Chief
Greg Golembiewski, Manager

5. **Motion to approve the agenda** was made by O’Connell, supported by Overway to approve the agenda with moving item 20 New Business to item 18, move item 18 Old Business to item 19, and move item 19 Closed Session to item 20.

Motion Carried 5-0.

6. **Motion to approve the Board Meeting Minutes**, dated October 16, 2023, was made by Overway supported by Meyer

Motion Carried 5-0.

7. **Motion to approve the Invoices** dated October 17, 2023, to November 20, 2023, was made by O’Connell and supported by Meyer

Motion Carried 5-0

8. **Opportunity for public Comment and communication of business on the agenda:**

a) None

9. **Treasurer’s Report** - Submitted. O’Connell gave a summary on the Audit Report.

10. **Clerk’s Report** – Clerk Overway gave the clerk’s report regarding an update to precinct from Proposal 2, application to be mailed in December, and Primary date set for February 27, 2024.

11. **Supervisor’s Report** – No report was given.

12. **Manager’s Report** – Golembiewski gave a synopsis of his report.

13. Monthly Reports

- A) Fire Department activity report – Chief Gernaat gave an update on calls.
- B) Police Activity report – as submitted in the packet.
- C) Building Permit report – as submitted in the packet.
- D) Building and Grounds report – no report given.
- E) Zoning Enforcement report - no report given.
- F) Preliminary Emergency Service Minutes – Trisha Henderson, Trustee gave an overview of the minutes.
- G) Preliminary Planning Commission Minutes – Jeff Meyer, Trustee gave an overview.

14. **Presentations** – None

15. **Board & Commission Appointments & New Hire** – None

16. **Public Hearing** – None

17. New Business

- a. **Road Policy** – Update to the current policy. The board had a discussion on the current policy and would like to table until next month.
- b. **Discussion on Fire Department Building Capital Expenses** – A point of clarification for the budgeting process on the fund for fire building expenses. Current Millage is without building maintenance. Discussion to be continued at the budget hearing.
- c. **Ordinance Z2023-11.01** – Re-Zone 70-13-04-100-036 from AG to R-1 was motioned by Meyer and supported by O’Connell.
Roll Call Vote: Vander Kuyl-Yes, Meyer-Yes, Overway-Yes, Henderson-Yes, O’Connell-Yes
Motion Carried 5-0
- d. **Countywide Road Millage Renewal Proposal Resolution 2023-11.01** – Motion by Meyer seconded by Overway to approve the Ottawa County Road Commission request for a Countywide Road Millage Renewal to be placed on the August Ballot.
Roll Call Vote: Meyer, Henderson, Overway, O’Connell, Vander Kuyl
Motion Carried 5-0

18. Old Business

- Capital Improvement Plan – Request for form to be discussed at next meeting.

19. **Closed Session** – To review and evaluate the performance of the Manager per his Contract. Motion to enter closed session by Meyer and seconded by Henderson.

Roll Call Vote: Overway-Yes, Vander Kuyl- Yes, O’Connell-Yes, Henderson-Yes,
Meyer-Yes Motion Carried 5-0

- Entered Closed Session at 8:26 pm

Motion to enter Open Session by Meyer and seconded by O’Connell.

- Entered Open Session at 8:54 pm
- Vander Kuyl said discussion was held about the evaluation.

Roll Call Vote: Overway- Yes, O’Connell- Yes, Henderson- Yes, Meyer- Yes,
Vander Kuyl-Yes

Motion Carried 5-0

20. **Public Comments on items NOT ON the agenda** – (Was given the opportunity to speak before the Closed Session at 8:15 pm) – 1 resident spoke, Luke Meerman, Michigan State Representative, also spoke.
21. **Board or Staff Comments** - Henderson asked about Church of the Open Barn.
22. **Correspondence for Informational Purposes** –
 - Michigan Township Participating Plan Grant Agreement approval letter.
 - Ottawa County Road Commission 24 - hour Bi-directional Traffic Counts
23. **Upcoming Events**
 - **Planning Commission** – December 4, 2023
 - **Township Board** – December 18, 2023
24. **Adjournment:**
 - With no other business to be brought before the Board, a motion was made by O’Connell, seconded by Overway to adjourn the meeting at 8:59pm

Motion Carried 5-0

Recorded by Jennifer Mokma, Deputy Clerk
Submitted by Robin Overway, Township Clerk