

BLENDON TOWNSHIP
Board Meeting Minutes
Monday December 18, 2023 @ 7:00 pm

1. **The Meeting was called to order** at 7:00 pm by Supervisor, Don Vander Kuyl
2. **Invocation** was given by Don Vander Kuyl
3. **Pledge of Allegiance** was recited by all in attendance.
4. **Roll call.** PRESENT: Trisha Henderson, Trustee
Robin Overway, Clerk
Jeff Meyer, Trustee
Don Vander Kuyl, Supervisor
Steve O’Connell, Treasurer
ATTENDING: Kurt Gernaat, Fire Chief
Greg Golembiewski, Manager
5. ***Motion to approve the agenda*** was made by Meyer, supported by O’Connell to approve the agenda. Motion Carried 5-0.
6. ***Motion to approve the Board Meeting Minutes, dated November 20, 2023, was made by Meyer supported by O’Connell*** Motion Carried 5-0.
7. ***Motion to approve the Invoices dated November 21, 2023, to December 18, 2023, was made by O’Connell and supported by Henderson*** Motion Carried 5-0.
8. **Opportunity for public Comment and communication of business on the agenda:**
 - a) Six residents spoke in support of the rezone for 70-13-01-200-030.
9. **Treasurer’s Report** - Submitted. O’Connell gave a summary on the Tax Collection
10. **Clerk’s Report** – Submitted.
11. **Supervisor’s Report** – Submitted.
12. **Manager’s Report** – Submitted. Additionally proposed the Budget Workshop Meeting for January 30th at 7pm.
13. **Monthly Reports**
 - A) Fire Department activity report – Chief Gernaat gave an update on calls.
 - B) Police Activity report – as submitted in the packet.

- C) Building Permit report – as submitted in the packet.
- D) Building and Grounds report – no report given.
- E) Zoning Enforcement report - no report given.
- F) Preliminary Planning Commission Minutes – Jeff Meyer, Trustee gave an overview.

- 14. **Presentations** – None
- 15. **Board & Commission Appointments & New Hire** – None
- 16. **Public Hearing** – None
- 17. **Old Business** – Capital Improvement presented to the Board with a motion by O’Connell and supported by Meyer to approve the 24/25 year. Motion Carried 4-1
- 18. **New Business**
 - a. **Ordinance #2023-12.01** - ReZone 70-13-01-200-030 from Ag to R-1 denied motion by Meyer, supported by O’Connell. Motion Carried 5-0
 - b. **Streetlight for 60th and Port Sheldon** – Manager to investigate the cost of putting a streetlight on the corner of 60th and Port Sheldon.
 - c. **Insurance Premium for 24/25 Budget** – to increase the coverage for 24-hour Accidental Death coverage at an additional cost for Firefighters. Motion by O’Connell, supported by Henderson to increase the coverage for the 24/25 budget year for the 3-year pre-paid AD&D rate. Motion Carried 5-0
 - d. **Resolution 2023-12.01 to Adopt the Master Plan** – Motion by O’Connell seconded by Henderson to approve the Master Plan.
Roll Call Vote: Meyer, Henderson, Overway, O’Connell, Vander Kuyl
Motion Carried 5-0
 - e. **Resolution 2023-12.02 Mers Defined Contribution** – Motion by O’Connell Seconded by Meyer to approve a Contribution for the 24/25 Budget for all full-time employees.
Roll Call Vote: Meyer, Henderson, Overway, O’Connell, Vander Kuyl
Motion Carried 5-0
 - f. **Garage Doors** – Motion by Meyer, seconded by Henderson, to replace 2 garage doors at the Tyler Street Fire Station. Motion Carried 5-0
 - g. **Non-Motorized Pre-Planning** – Manager gave an overview of the document to contact Ottawa County for possible grant money.
- 19. **Public Comments on items NOT ON the agenda** – 1 resident asked about the water committee resuming. Also, improvements were brought up about the Board room sound system.
- 20. **Board or Staff Comments** – None

21. **Correspondence for Informational Purposes – None**

22. **Upcoming Events**

- **Planning Commission** – January 3, 2024
- **Township Board** – January 15, 2024

23. **Adjournment:**

- With no other business to be brought before the Board, a motion was made by O’Connell seconded by Henderson to adjourn the meeting at 8:26 pm

Motion Carried 5-0

Recorded by Jennifer Mokma, Deputy Clerk
Submitted by Robin Overway, Township Clerk